



Georgetown Food, Beer & Wine Festival (GFB&W) April 26th 12 until 5
Georgetown Business Association (GBA) Event
Restaurant Vendor Information Packet

We look forward to your participation in the 3rd annual Georgetown Food, Beer & Wine Festival. The talent that you are offering to the event will be a great treat for everyone who attends. We are grateful for your participation and will try to give you as much support from our volunteers as possible (i.e. restocking basic paper products, emptying your trash, providing your staff with beverages and anything else that's necessary). Our goal is to make your day as easy as possible.

The information on the following page should help you with your preparation and staffing. This is a 5 hour event and we are expecting 3000 to 6000 people to attend, if not more.

After much success the last three years, we are thrilled to partner with you this year to grow our event. We look forward to this great weekend in May and thank you for your hard work and dedication!

Thank you,
GFB&W Festival Committee

Georgetown Food, Beer & Wine Restaurant Information / Guidelines

- 1) We will be selling tokens for \$2.00 each, the maximum sale price for any food item will be three (3) Tokens
- 2) You can choose up to three (3) menu items for your restaurant
- 3) All beverages will be sold by the GBA in several locations
- 4) We will be selling Beer and Wine Tokens for \$6. Beer & wine will be sold under the tent at Maritime Park (725 Front St.) and by King St. They can take their beverages anywhere within the festival area (between Queen st. and Screven St, Francis Marion Park and Maritime Park)
- 5) We will have a refrigerated truck on site for anyone who needs to store items
- 6) Every restaurant will have a 10x10 tent provided with two (2) 8 ft tables. If you need electric, please let us know beforehand
- 7) Please bring your own paper products, GBA will supplement extra
- 8) You can cook in your tent if you bring a k-1 fire extinguisher
- 9) All board of health procedures will need to be followed including having tea urn or Cambro of water for hand wash
- 10) You will need to provide a picture of your board of health permit and liability insurance.
- 11) We ask that you be set up 30 minutes prior to the event opening, the road will be open from 9:00 am until 10:30 am 30 minutes prior to the event for your unloading
- 12) We will have a judging panel and awards in numerous categories.
- 13) At the end of the event we will count the tokens, you may have one of your staff present during the count if you would like. 50% of the total tokens will be paid back to you within 5 business days. The other 50% will be used to cover costs and a percentage distributed to a local charity as well as used by the GBA for future events
- 14) $4.50 \times 1000 \text{ items sold} = \4500 divided by two = 2250.00 this is just an example and a modest one.
- 15) We encourage you to bring menus, rack cards and discount cards if applicable, signage, banners



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Name of
Restaurant _____

Contact Name _____

Contact Phone _____ Email _____

Please list what food items you will serve at the festival and circle the corresponding number of token(s) each item will be (tokens will be \$2/each):

Item 1) _____

Item 1 Tokens (circle): 1 Token 2 Tokens 3 Tokens

Item 2) _____

Item 2 Tokens (circle): 1 Token 2 Tokens 3 Tokens

Item 3) _____

Item 3 Tokens (circle): 1 Token 2 Tokens 3 Tokens

Please include a copy of your board of health permit and liability insurance to this form or email to gbasc29440@gmail.com

By signing this, I agree to participate in the Georgetown Food, Beer & Wine Festival and adhere to all the guidelines noted in the restaurant information vendor packet.

Signature _____ Date _____